



Fort Riley Elementary Re-Entry Safety Measures Plan

TOPIC	NEW PRACTICE
Arrival	<ul style="list-style-type: none"> • Students K-5 will enter the building at 7:30 am and go directly to their homeroom. Facial coverings should be on when entering the building. • Students in Early Childhood will be dropped off using the rear driveway at 7:50 am. • Walkers will enter through the pod doors. Older siblings will enter through the door of their youngest sibling. Once in the building, students will go directly to their homeroom. • Car riders will be dropped off at the front. • Teachers will supervise students in the classrooms. • Entry and dismissal doors are marked accordingly.
Breakfast	<ul style="list-style-type: none"> • Breakfast will be served in each pod. • Students eating breakfast will have their name checked off roster and eat at assigned seat in the class.
Buses	<ul style="list-style-type: none"> • Students will sit two per seat. • Seats will be assigned. • Masks will be worn at all times.
Classroom Environment	<ul style="list-style-type: none"> • Facial coverings will be worn while in the building/classroom. • Classrooms with table seating will spread students out as much as possible. • Desks will be spaced out to maximize space • Shared areas/items will be sanitized between use. • Student supplies (pencils, crayons, markers, scissors, etc...) will not be shared. • Carpet seating should be used at 50% occupancy, rest of students should remain at desks/table. • Manipulatives should be stored for individual students. • Small Groups- students should sanitize hands before group begins. • Students should remain in their classroom cohorts, no mixing of students with other classrooms.
Cleaning	<ul style="list-style-type: none"> • High contact areas will be wiped down daily.
Communication	<ul style="list-style-type: none"> • Skyward messaging will be used. It is vital contact information (email and phone) in Skyward is correct.
Computers	<ul style="list-style-type: none"> • Go home daily with charger.
Departmentalizing	<ul style="list-style-type: none"> • Teachers/Support Staff can move room to room and will log times of entry and departure if in one location for more than 10 minutes.

Dismissal	<ul style="list-style-type: none"> • Facial coverings should be worn at all times, to include students, parents, and staff as mandated by the local health department. • Parents should physically distance while waiting for their child. Masks must be worn by all individuals age 2 or above. • Parents should not stand and congregate on the sidewalks. Students will be sent to parents once within a safe distance. Parents should stay distanced from the class and wait for their child to come to them. • ECC Full-Day students will dismiss through door 9 at 2:20. AM ECC will dismiss at 10:50 and 3:20. Parent pick-up will take place in the rear driveway. • Kindergarten walkers will be escorted out door 11 with a staff member. • Kindergarten car riders will exit the front door (1). • 1st Grade will exit through door 12. • 2nd Grade will exit through door 14. • 3rd Grade will exit through door 15. • 4th Grade will exit through door 17. • 5th Grade will exit through door 18. • Bus riders will be walked to the gym. Once in the gym, students will sit next to their assigned bus seat partner. Masks will be worn at all times. • Once a class gets to the end of the pick-up lane, they will report to their designated area.
Hallway	<ul style="list-style-type: none"> • Traffic will be one way on each side of the hallway.
Library	<p><u>Books</u></p> <ul style="list-style-type: none"> • Each classroom will visit the library once a week during their TA time. • Students may also request specific books. • Items returned to the library will stay out of circulation for 72 hours. <p><u>Class</u></p> <ul style="list-style-type: none"> • Shared items will be isolated for 72 hours between use.
Lunch	<ul style="list-style-type: none"> • Students will be assigned seats in the café and be limited to 3-4 per table. • The café will be zoned to keep classes separated. • Students will go directly to their assigned seat. Once seated, they may remove their face covering. • Hand sanitizer will be available as students and staff enter the building from recess. • Staff will wear gloves and face coverings. • We will deal with students with food allergies on an individual basis. • All students must sanitize their hands before eating and after depositing trash into trash can.

	<ul style="list-style-type: none"> • Custodial staff will change trash and sanitize when students transition from recess. • Teachers will pick students up from their designated area in the café after lunch is over. • Remote learner lunches/breakfast will be available from 10:30-11:00 am daily by the main entrance.
Masks	<ul style="list-style-type: none"> • Facial coverings should be worn at all times. Only exceptions will be during times of physical activities (recess, pe, etc..). • Current policy requires masks be worn by all students and staff. • Cloth masks should be washed/rinsed daily. It is recommended each student have 5 masks. Having at least one extra mask in the backpack is very helpful.
MTSS	<ul style="list-style-type: none"> • Classroom teachers work with their own students.
Specials	<ul style="list-style-type: none"> • Classroom teacher will take students to specials. Classes will stay to the right side of the hallway. • Shared surfaces will be sanitized after each class.
Nurse	<ul style="list-style-type: none"> • Do not send students to the nurse unless sick, major injury, or taking medications/inhalers. • Classroom teachers will have first-aid kits in the classroom. • When possible, the nurse will meet students at the classroom.
Parents to Bldg.	<ul style="list-style-type: none"> • Parents should call 785-717-4450 when they arrive or ring the doorbell. • Parents that are dropping off materials (lunchbox, backpack...) will call/buzz the office and a staff member will meet the parent outside. • Staff will walk sick children to their car. • Students arriving late to school will be buzzed into the building and office staff will sign students in, parents will not enter the building with them. • Students leaving for appointments will be walked to their cars. Parents should call 785-717-4450 when they arrive.
Student Support Office	<ul style="list-style-type: none"> • Student Support will log all students that enter. Support will be given in the classroom when possible. • This space will be sanitized, by a staff member, after each student.
Recess/Social Connection	<ul style="list-style-type: none"> • The playground will be divided into zones. • Only one class at a time will be allowed to play in that zone. • Face coverings are not required during outside recess. Students will be provided a break-away lanyard to allow them to take down their mask during recess.
Restrooms	<ul style="list-style-type: none"> • One In/One Out of the classrooms • NO Whole Classroom Breaks
Safety Drills	<ul style="list-style-type: none"> • Done by class, not entire grade or school.
Snack Time	<ul style="list-style-type: none"> • No sharing between students.
SPED Pull Out	<ul style="list-style-type: none"> • Student will be walked by staff member to designated area.

	<ul style="list-style-type: none"> • Face coverings will be worn when possible. • Area will be sanitized after each use.
Student Supplies	<ul style="list-style-type: none"> • No Community Supplies (ex: no community pencils, glue...) • Students need their own pencil box. • Teachers can collect supplies and distribute as needed (ex: Expo Markers can be collected by teacher and given out as needed).
TA Time	<ul style="list-style-type: none"> • TA will be held in homerooms.
Visitors to Bldg.	<ul style="list-style-type: none"> • For safety reasons, access to the building will be extremely limited. Please refer to the <i>Parents to Building</i> section. • Masks must be worn at all times.

Activities and Events for 2nd Semester 2020-2021

ACTIVITY/EVENT	ACTION/PROCEDURE
After Hours Building Use	Not Allowed, District Decision
Assemblies	Not Allowed, District Decision
Birthdays	Birthday treats must be able to be served individually. Treats may be brought to school by the student, or parents may drop off at the front door by ringing the doorbell.
Book Buddies	Cancelled for 2 nd Semester
Back to School Supply Drop	Curbside drop-off of supplies will take place August 27.
Book Fair	Held Virtually
Bully Assembly	Held virtually in classrooms.
Field Trips	Not Allowed, District Decision
Freedom Walk	Cancelled
Halloween Costumes and Parade	No Parade. Activities/treats will be organized by staff.
IEP/Parent Meetings	ZOOM Meetings when possible
Winter Wonderland	Held in classrooms.
Music Programs	TBD
Orientation	Zoom Meetings/Website
Parent Teacher Conferences	Held virtually the first and second semester via Zoom.
Pod Celebrations	Held via Zoom in classrooms.
PTO	Zoom
School Pictures	2 nd semester (Individual Only)
STUCO	2 nd semester
Swimming (4 th Grade)	Postponed
Veteran's Day	Virtually on FB and/or website.
Walk a Mile	Cancelled
Science Night	Cancelled
Kansas Day	Activities will be held in individual classrooms.
PTO Carnival	TBD
Field Day	TBD